

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
APRIL 28, 2014**

Commission Members Present: David Cleveland, Fabian Szarko, Wayne Daniels, Kris Kirwan, and Cathy MacArthur.

Clerk: Cheri Clark

Call to Order: David Cleveland called the April 28, 2014 Parks and Recreation meeting to order.

Public Comments: Ashley Dance requested permission to have a grill at Veterans Pond for the Memorial Day event. Creation Café will be serving food after the ceremony.

Approval of Minutes: Cathy MacArthur made the motion to approve the March 24, 2014 Regular Session minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Changes to the Agenda: Under 13C. Discuss Grill Permit for Memorial Day Event and add 12c. Grill Permit for Swim Team.

Applicants for Vacant P&R Seat: David Cleveland shared that Ashley Dance has expressed interest in the open position. Ashley shared that she would like the opportunity to serve and help make a difference in Lake Park.

David Cleveland presented Cathy MacArthur with a certificate of appreciation from the Village of Lake Park Parks and Recreation Commission for her two year term on the commission.

Council Actions: David Cleveland shared that Council approved the following:

1. Lucas Landscaping - \$2,565 to install seven pallets of Bermuda sod to control erosion along the south bank of Normandy pond on both sides of the Logan Circle walkway.
2. Council decided to purchase two additional benches for the front porch of the Community Center. This brings the total of decorative benches to five for \$2500.
3. Flags for the Clock tower and Garden District were approved - \$2,413.13.

Budget Report: David Cleveland discussed the Budget Report.

1. Council decided to appropriate \$2500 from Park Maintenance and establish a new line item under Supplies & Materials to cover flags.
2. The pool motor has been installed - \$3,450.

3. The Urban Forrester has been paid for this year; however, the VOLP had not paid the bill from two years ago. We have paid the past due bill - \$794.88 which is why the line item is over budget for the year.
4. The sod along the Normandy walkway has not been installed at this point.
5. The first chemical treatment of the ponds was completed on April 21st.
Cathy MacArthur asked if P&R plans to restock Russell Park Pond and did we budget for restocking? Wayne Daniels will look into restocking Russell Park Pond.
6. The benches will be installed before the Memorial Day event.

Budget for 2014 – 2015: The budget approved by Parks and Rec has been presented to Council. The Budget Workshop is Tuesday, April 29th at 7:00

Community Center: David Cleveland thanked Sean Lowther for bringing his equipment to help test a Bluetooth transmitter and the two speakers. To purchase 2 microphones, a mixer and two higher quality speakers, P&R is looking at a \$400 price range.

Last year, P&R looked at an overhead projector and pull down screen; however, the quote for the video system was \$4,000. Fabian Szarko and Mark Phillips are investigating the use of flat screen televisions and a wireless transmitter with a ballpark price of \$1,000.

The flags have been ordered for the Village.

Wayne Daniels has been working with Lowes Home Improvement for new carpet in the Community Rental Room. David Cleveland asked if P&R wanted to go ahead and install the carpet now or wait until after swim team. The decision was made to go ahead and replace the carpet and have swim team use runners to protect the new carpet. New commercial grade carpet installed - \$1,145.42. Wayne Daniels made a motion to approve the new carpet. Kris Kirwan seconded the motion. Vote – Unanimous.

The exterior of the Community Center and the copula needs to be painted. Southend Painting has provided a quote to pressure wash the building, caulk; paint all exterior doors, columns, vents and stucco - \$2,427.50. Under the Community Center painting line item, P&R has the funds. Fabian Szarko made a motion to paint the exterior of the Community Center. Wayne Daniels seconded the motion. Vote – Unanimous.

P&R has a quote from Bryon Pressure Washing to do the following areas:

1. Sidewalks at Community Center - \$250.00
2. Steps at entrance and porch area - \$75.00
3. Gazebo area - 4 benches and pads - \$50
4. Gazebo area – 2 sidewalks - \$150
5. Mimosa Street sidewalk area - \$50
6. Courtland Street sidewalk - \$25
7. Russell Park - \$175
8. Clock Tower - concrete sidewalk and pavers - \$350

9. Clock Tower – 12 steps - \$75

Total cost for pressure washing - \$1,200. Wayne Daniels made a motion to approve all of the pressure washing. Kris Kirwan seconded the motion. Vote – Unanimous.

Landscaping: Wayne Daniels has had one contractor to look at the Founder's Park Gazebo and provide a quote for the renovations. The Village of Lake Park will be seeking additional quotes for the project.

Lucas Landscaping has provided a quote for shrubbery upgrades at the Town Center - \$1,200 range. The proposed replacement plants would be creeping roses. This project is tabled until the fall.

Lucas Landscaping has provided a quote for an additional 16 yards of mulch to be installed in the Lake Charles area - \$640. The funds would come out of the Park Maintenance line item. Wayne Daniels made a motion to approve the mulch. Fabian Szarko seconded the motion. Vote – Unanimous.

The playground at Russell Park needs additional mulch. Lucas Landscaping has provided a quote for 20 yards of playground mulch - \$1,200. The funds would come out of the Park Maintenance line item. Fabian Szarko made a motion to approve the installation of the playground mulch. Kris Kirwan seconded the motion. Vote – Unanimous. Due to safety concerns, the playground mulch will be installed as soon as possible.

Parks and Rec maintains Mac's Garden and the pine nugget path needs to be re-established. Lucas Landscaping has provided a quote for 3 yards of pine nuggets - \$210. Kris Kirwan made a motion to have Lucas Landscaping install the pine nugget mulch. Cathy MacArthur seconded the motion. Vote – Unanimous.

David Cleveland shared that he has not heard from Overstream concerning the clock tower fountain liners which are separating from the fountain.

Council approved the purchase of five benches and they will be installed before Memorial Day.

Lucas Landscaping has put the Bermuda Sod at Normandy Pond on the schedule.

Lucas Landscaping has completed the approved renovations at Queens and Hoover (Area 34); however the park still needs additional improvements. Kris Kirwan will meet with a brick mason to determine the best way to address the broken bricks and missing capstones.

Cathy MacArthur asked if anyone had looked at renovating the neighborhood signs where the lettering is faded or missing. The renovations to the signs may need to be addressed by a monument company similar to the one P&R used two years ago. Cheri Clark will look into the repairs.

Ponds: David Cleveland stated that the first Pond Treatments were done last week.

Lucas Landscaping has provided a quote for two fountains in the Russell Park Pond - \$3,100 per fountain. The quote includes the electrical hook ups, 1 horse power motors and the fountains have a two year warranty. Judy Taul asked if aeration is necessary for the ponds. David Cleveland stated that fountains are used for both oxygenation and aesthetics. Due to the cost of the project, additional bids maybe required. P&R does have bids for the fountain installation at Bobbie Lane if that will satisfy the competitive bid requirement.

Cathy MacArthur asked if there are plans to restock Russell Park Pond. Wayne Daniels will look into restocking the pond.

Lucas Landscaping has also provided a quote for a lighted fountain at the front entrance pond - \$7200. The quote does not include the electrical installation. The lights are 50 watt halogen bulbs and the fountain includes a two year warranty. David Cleveland stated that in his opinion a lighted fountain at the entrance to Lake Park would make a statement and enhance the community. Sean Lowther agreed with David Cleveland and he would like to see fountains in every pond in Lake Park. David Cleveland recommended that P&R go and look at the fountain references before the Village decides the type of fountain to be installed at the entrance. Cathy MacArthur made the motion that P&R approve the installation of fountains in Russell Park. Kris Kirwan seconded the motion. Vote – Unanimous.

Banner Signs has provided a quote to place a sign at each pond identifying the pond - \$300 for each sign. The sign will also include verbiage concerning fishing permits and catch and release only. The signs are 18"x24". The Barnett Park sign is also missing. David Cleveland stated that the cost for all the signs - \$4,200. Wayne Daniels made a motion to proceed with the installation of pond signs. Kris Kirwan seconded the motion. Vote – Unanimous.

Pool: The water fountain solenoid (\$48) has been replaced and the water fountain has been working with no problems for a month. The new cover for the water fountain (\$250) has been ordered. The pool needs 10 chairs to have four at each table and 11 new umbrellas. Garden Ridge has 7.5' crank and tilt umbrellas for \$40 each. Chairs are \$185 each. Kris Kirwan made a motion to purchase the ten pool chairs and new umbrellas. Fabian Szarko seconded the motion. Cheri Clark will purchase new umbrellas for the fifteen tables and order 10 new chairs.

The Swim Team has requested permission to have a gas grill beside the Community Center for the home swim meets in order to offer hamburgers. They would also like to store the grill in the storage building until the last swim meet on June 23rd. P&R had no objection to allowing the Swim Team to grill hamburgers for the four home meets.

Cathy MacArthur asked about the status of the additional pool lights proposed by the Swim Team. David Cleveland shared that at this time the Swim Team could not get everything approved and installed for this pool season.

Events: The Girls on the Run (GOTR) had 1,311 runners April 26th. The Village has received feedback from residents concerning the ability to leave and enter Lake Park between 8 and 9

am. Concerns were expressed about not being aware of the event and the road closures. Next year, additional signage will be installed a week before the event.

Spring Clean up is May 3rd from 9 to 11 am. Trash bags and gloves will be provided along with refreshments.

P&R had no objection to allowing Creation Café to have a grill at the Memorial Day Celebration. Ashley Dance also requested that Creft Circle from Queens to Logan Circle be closed from 10 to 12:30 on Memorial Day. Council will need to approve the road closure.

The gas grill for the Fourth of July has been reserved.

Cathy MacArthur has been talking with Dicks Sporting Goods concerning bicycle safety for National Night Out (NNO). The banners for the event have arrived.

The Mimosa Park monument has been vandalized.

Adjourn: Cathy MacArthur made the motion to adjourn. Kris Kirwan seconded the motion.
Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark
Village Administrator